**FINAL REPORT FOR PROJECTS FUNDED BY THE NORDIC COUNCIL OF MINISTERS**

The final report forms the basis for the evaluation of whether the project fulfilled its overall purpose and produced the outcomes described in the project description that formed the basis for the agreed contract. The focus is on whether the project was implemented according to plan and on highlighting areas where it deviated from the planned activities.

|  |  |  |  |
| --- | --- | --- | --- |
| Project title |  | | |
| Project number |  | | |
| Project start date |  | Project end date |  |
| Administrative body | *Name:* |  | |
| Project Manager | *Name:* |  | |
| *Phone number* |  | |
| *E-mail* |  | |
| Budget year |  | | |
| Amount received from  NMR |  | | |
| Date of report |  | | |

**SUMMARY OF THE FINAL REPORT**

Write a summary of the final report, specifying the deliverables during the project period (max. 300 words). Describe the project’s main outcomes and conclusions, as well as the implementation of the most important activities and how these supported the project’s overall purpose. Summarise the final report by copying and pasting the coloured indicators into the table below, then write a free-text summary.

|  |  |
| --- | --- |
| **Category** | **Progress made**  **As expected/**  **Challenges faced/**  **Major challenges faced** |
| Objectives |  |
| Outcomes |  |
| Activities |  |
| Time |  |
| Budget |  |
| Quality |  |

**Free text:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. THE PROJECT’S RELEVANCE TO THE NORDIC COUNCIL OF MINISTERS’ OVERALL STRATEGY – VISION 2030    1. In the table below, indicate the strategic goals and vision goals specified in the project description:  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Strategic priorities Vision 2030 |  | A green Nordic  Region |  | A competitive  Nordic Region |  | A socially  Sustainable  Nordic Region. | | Vision goals |  | 1. Carbon  neutrality |  | 6. Knowledge  and innovation |  | 9. Health and  welfare | |  | 2. Biodiversity |  | 7. Well-functioning labour markets |  | 10. Inclusive  transformation | |  | 3. Circular and bio-based economy |  | 8. Digitalisation  and education |  | 11. Civil society  and children  and young  people | |  | 4. Sustainable  consumption |  |  |  | 12. Cohesion | |  | 5. International  co-operation on  the environment  and climate |  |  |  |  |  * 1. In cases where the actual priorities differed from those specified in the project description, please describe the changes, and explain why they occurred (refer to correspondence between the Nordic Council of Ministers and the project).      1. THE PROJECT’S EXPECTED OUTCOMES AND EFFECTS    1. In the table below, list the outcomes and effects covered in the project description:  |  |  |  | | --- | --- | --- | | OUTCOMES AND EFFECTS | | | | Outcomes | Short-term effects | Long-term effects | |  |  |  | |  | |  | |  |  * 1. Were there any changes in the project’s expected outcomes and effects? If so, describe the changes and why they occurred (refer to correspondence between the Nordic Council of Ministers and the project). |
| 1. PROJECT ACTIVITIES – TIMELINE    1. Based on the project description, indicate in the table below which activities were completed, as well as when they began and ended.  |  |  |  | | --- | --- | --- | | ACTIVITIES | | | | Describe the overall activities. Specify both start and end dates. | | | | Activities | Start | End | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  |   *(Add more activities to the table if necessary)*   * 1. Were there any changes to the activities planned in the project description? If so, describe them and why they occurred. |
| 1. INTERSECTORAL PERSPECTIVE    1. Describe how the project integrated the intersectoral perspectives (sustainable development, gender equality, and children and young people). |
| 1. NORDIC VALUE AND PARTICIPATION    1. Describe how the project contributed to a Nordic value.      * 1. Indicate which Nordic countries took part in the project:  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Denmark |  | Finland |  | Faroe Islands | |  | Greenland |  | Iceland |  | Norway | |  | Sweden |  | Åland |  |  |  * 1. How was the Nordic participation organised?      1. RISK    1. Were there changes in the expected risks? If yes, describe the changes, how they were addressed, and the lessons learned. |
| 1. EXPERIENCES AND ONGOING POLICY DEVELOPMENT      1. Describe positive and negative experiences gained during the project. Describe how the project outcomes could also be developed further. Feel free to propose new project opportunities and activities that could support further policy development. |
|  |

1. ATTACHMENTS

A financial report for the project based on the project budget must be attached to the final report. The report must be signed by the project manager and the finance officer for the administrative body. For projects that receive more than DKK 500,001 and are not audited by the National Audit Office, an audit report must also be attached (see the standard contract terms).

* 1. [Describe attachment]